

OCTOBER 30, 2023

Special Meeting of Mayor and Council was convened at 5:00 p.m. on October 30, 2023 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by providing notice to the Asbury Park Press and the Coast Star on October 25, 2023, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan stated that zoom meetings are a courtesy and if the zoom platform fails the meeting will continue in person.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

**ROLL CALL:** Present: Council Members Bruce Bresnahan, Brian Holly, Michael Mangan, Gregg Olivera, and Lori Triggiano

Absent: Council Member Jeffrey Lee

Also present was Borough Attorney Mark Kitrick and Borough Administrator Thomas Flarity.

### **Audience Participation**

Council Member Mangan made a motion to open the meeting to the public, seconded by Council Member Holly. Motion carried unanimously.

There being no comment Council Member Olivera made a motion to close the public portion, seconded by Council Member Triggiano. Motion carried unanimously.

### **Proclamation**

Mayor Donovan read the following proclamation into the record.

#### **Honoring the Women of Irish Heritage Jersey Shore on the Occasion of Their 25<sup>th</sup> Anniversary**

**WHEREAS**, the Women of Irish Heritage Jersey Shore was founded in 1998 and incorporated in 2002 to foster and advance Irish culture and heritage at the Jersey Shore; and

**WHEREAS**, the Women of Irish Heritage Jersey Shore founding members were Sally Carr, Peggy Carroll, Joan Faux, Eileen Krutulis, Marilyn Maloney, Janet McGrath, Veronica McTague, Mary Mooney, Kathy Strittmatter, Bridget Sweeney, Peggy Tansey and Mary Trackman; and

**WHEREAS**, the Women of Irish Heritage Jersey Shore, conducts meetings, sponsors guest speakers and conducts cultural and social events that promote their Irish heritage; and

**WHEREAS**, the Women of Irish Heritage Jersey Shore, participates in many local events such as the Belmar Lake Como St Patrick's Day Parade and the Manasquan Memorial Day Parade; and

**WHEREAS**, the Women of Irish Heritage Jersey Shore raises funds to support their annual scholarship program and are able to support many local charities and cultural activities in Monmouth and Ocean Counties; and

**WHEREAS**, the Women of Irish Heritage Jersey Shore, and its membership of over 300, is celebrating its 25th Anniversary being led by President Meg Neafsey and Vice President Matha Finan; and

**NOW, THEREFORE, BE IT RESOLVED** that I, Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Borough Council and the good people of this Borough, hereby congratulate the Women of Irish Heritage Jersey Shore on twenty-five remarkable years, pay tribute to its meritorious record of service and extend our best wishes for its continued success in the years to come.

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**Resolutions**

**RESOLUTION  
285-2023**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH  
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,  
AUTHORIZING THE EXECUTION OF AN EMPLOYMENT  
CONTRACT WITH MANASQUAN MUNICIPAL WORKERS  
ASSOCIATION OPEIU LOCAL 32**

**WHEREAS**, the Borough Council has negotiated an employment contract with the Manasquan Municipal Workers Association OPEIU Local 32 (the “Association”); and

**WHEREAS**, the Borough Council is desirous of entering into a written contract with the Association for the term commencing retroactive from January 1, 2021 to December 31, 2025; and

**WHEREAS**, the Borough Council is desirous of authorizing the execution of this employment contract with the Association;

**NOW, THEREFORE BE IT RESOLVED** on the 30<sup>th</sup> day of October 2023, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are authorized and directed to execute an employment contract with the Association, a copy of which is on file in the Office of the Municipal Clerk.
2. A certified copy of this Resolution shall be sent to:

Mary Short, President/Business Representative  
Office and Professional Employees  
International Union, Local 32  
3350 US Highway 138, Building 2, Suite 125  
Wall, New Jersey 07719

Council Member Mangan made a motion to approve this resolution, seconded by Council Member Triggiano. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Mangan, Olivera, and Triggiano. “No” none.

**RESOLUTION  
286-2023**

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (a) (1) permits the governing body to award a professional services contract without publicly advertising for bids and bidding therefor; and

**WHEREAS**, the borough council has determined that there is a need for professional services during the 2023 calendar year; and

**WHEREAS**, the borough council has determined to provide the need to acquire these professional services as a non-fair and open contract pursuant to the provisions of N. J. S. A. 19:44A-20.5; and

**WHEREAS**, the chief financial officer of the municipality has determined and certified in writing that the value of these professional services may exceed \$17,500; and

**WHEREAS**, the anticipated term of these contracts are one year (January 1, 2023 to December 31, 2023); and

**WHEREAS**, the following professional service provider has or will submit a contract to be reviewed for completeness and approval by the borough attorney indicating that they will provide their services for the agreed upon rate (s) that are contained in their contract that is on file in the Clerk’s Office.

Vanesse Hangen Brustlin, Inc (VHB)  
1805 Atlantic Avenue  
Manasquan, NJ 08736

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This appointment is made pursuant to N. J. S. 2B:12-1 et seq.

**WHEREAS**, a certification as to the availability of funds executed by the chief financial officer is attached to this resolution pursuant to the provisions of N. J. A. C. 5:30-5-4;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 30<sup>th</sup> day of October 2023 as follows:

1. The Business Disclosure Entity Certification of these professionals and the Determination of Value Certification of the chief financial officer shall be filed in the office of the municipal clerk and shall be available for public inspection.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with this professional to provide professional services to the municipality for the 2023 contract year at the agreed upon rate that is contained in the contract/proposal on file in the Clerk's Office.
3. A notice stating the nature, duration, service and the amount of this contract shall be published in the Coast Star and this resolution shall be maintained on file and available for the public inspection in the office of the municipal clerk.
4. A certified copy of this resolution shall be sent to the professional included in this resolution.

Council Member Bresnahan made a motion to approve this resolution, seconded by Council Member Holly. Motion carried by the following vote: "yes" Council Members Bresnahan, Holly, Mangan, Olivera, and Triggiano. "No" none.

**RESOLUTION  
287-2023**

**RESOLUTION OF THE BOROUGH OF MANASQUAN,  
AUTHORIZING SITE ASSESSMENT OF THE PROPERTY  
LOCATED AT 86 MAIN STREET**

**WHEREAS**, the Borough of Manasquan (the Borough) has contracted to purchase the property located at 86 Main Street from the seller, Michael J. Sullivan, who operates Sullivan Service Center at that location; and

**WHEREAS**, the Borough has commissioned certain environmental assessment actions to determine whether and to what degree soil contaminants may be present at the property; and

**WHEREAS**, the Borough's environmental contaminant assessment efforts have progressed to a point where a Site Investigation is necessary; and

**WHEREAS** Vanasse Hangen Brustlin, Inc. Manasquan, New Jersey 08736 (VHB Environmental) has provided a proposal to conduct the necessary Site Investigation at a cost of \$47,320 (which is fully reimbursable by the New Jersey Department of Environmental Protection Hazardous Discharge Site Remediation Fund).

**NOW THEREFORE**, the Mayor is hereby authorized to execute the VHB Environmental Site Assessment Agreement.

Council Member Holly made a motion to approve this resolution, seconded by Council Member Bresnahan. Motion carried by the following vote: "yes" Council Members Bresnahan, Holly, Mangan, Olivera, and Triggiano. "No" none.

**Audience Participation**

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Council Member Holly made a motion to open the public portion, seconded by Council Member Olivera. Motion carried unanimously.

There being no comment Council Member Triggiano made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Council Member Holly made a motion to close the regular meeting at 5:11 p.m., seconded by Council Member Bresnahan. Motion carried unanimously.

Respectfully submitted,



Barbara Ilaria  
Municipal Clerk

DATE APPROVED

11/13/2023